



*The International Geosynthetic Society (IGS)
and the Moroccan Chapter welcomes you as an Exhibitor to GeoAfrica 2017*

EXHIBITOR MANUAL

This Manual is intended to furnish you with information regarding the exhibition, and to facilitate and simplify your arrangements in coordinating a successful exhibit.

This Manual Is Intended For The Persons Designated To Manage The Running Of The Exhibition Stand Before, During And After The Exhibition.

This manual is not intended to replace our personal service. Please contact the Organizers should you have any queries and we will be more than happy to be of assistance.

Kindly contact Secretariat geoafrica2017 :

Tel: +212 2 54 75 81, Fax: +212 5 22 54 75 12 email: contact@geoafrica2017.com

Directions from Marrakech Menara International Airport <http://geoafrica2017.com/venue>

Airport of Marrakech Menara to Hotel / train station to the hotel / Hotel to Jamaa El Fena

EXHIBITION

GeoAfrica 2017 offers 48 booths in the exhibition hall. The Exhibit Hall and Foyer are adjacent to the main conference rooms. The exhibition will open with a Welcome Reception on the evening of the 08th October.

In addition to dedicated exhibit time and opening and closing special events, each of the conference coffee breaks will be held in the exhibition area

BOOTH INFORMATION

BOOTH SIZE

6m² Booth 3x2m

Includes: 1 Exhibit & 1 Full Registration

8m² Booth 4x2m

Includes: 2 Exhibit & 1 Full Registration

10m² Booth 5x2m

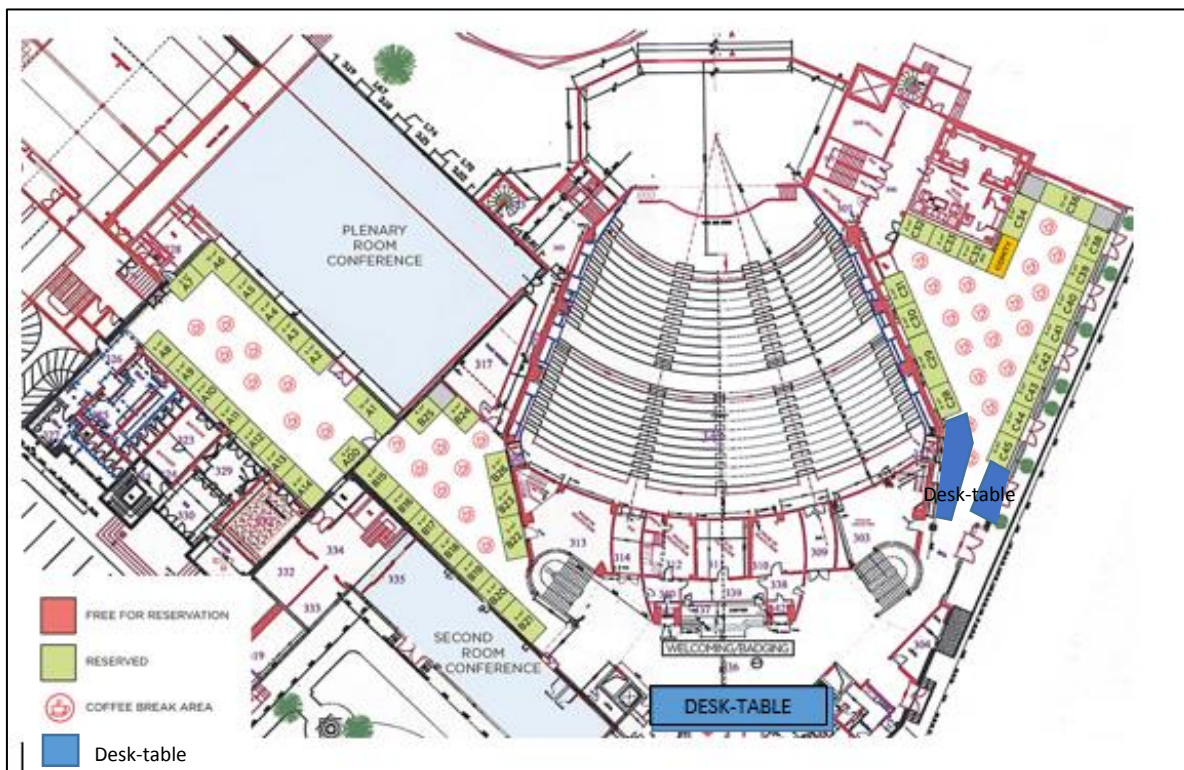
Includes: 2 Exhibit & 2 Full Registrations

DESK - TABLE

Includes: 1 Exhibit

Each Booth Includes : a fascia board spanning the width of the stand (printed with company name) stand walls, a plug point and two spotlights, 1 table and 2 chairs. All stand fees includes at least two badges, teas, lunches and gala dinner.

CONFERENCE AND EXHIBITION PLAN



USEFUL ADDRESSES :

For sending your package (Packages must be sent in DDP -Delivered Duty Paid)

SECRETARY OF GEOAFRICA2017

LPEE / DTS

25 RUE D'AZILAL 20110

CASABLANCA- MAROC

The GEOAFRICA secretariat will take care of bringing all packages back to Marrakech.

The offices GEOAFRICA in Casablanca will be closed from 28/09/2017 to settle in Marrakech. So you have to send the packages as soon as possible.

for additional rental or print works: <http://geoafrica2017.com/exhibition>

Mr. Gérald BLAZI

B&B Concept

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Fax : +212 5 22 98 07 39

Email : g.blazi@bb-concept.com

Laying out stands



- Download catalog
- Download Complementary furniture

Please be advised that admission to the Exhibition Opening as well as the Conference Networking Function has been included in the exhibition package. Exhibitors are required to attend the Exhibition Area.

EXHIBIT DATES : 09th to 11th October 2017

BUILD-UP / MOVE IN

07th October :

Access only for **B&B Concept** construction company accredited by GEOAFRICA2017, stand assembly, electrical installation, connection, furniture

08th October:

15h00 : Access Exhibitor, Dresses stands & Registration
15h00 - 18h00 : Exhibitor, Delegate Registration & Exhibition

All stand fitting, exhibits and decorations are to be completed by 17:00 on Sunday 08th October to allow for cleaning of the venue prior to the beginning of conference.

EXHIBITION OPEN DAYS

08th October

15h00 - 18h00 : Access Exhibitor, Dresses stands & Registration, Welcome reception

09th October

08:45 - 18:00 : opening ceremony, Exhibition Open, Exhibition Area

10th October

08:45 - 18:00 Networking Function Exhibition Area, Gala Dinner

11th October

08:45 - 13:30 : Exhibition Area, closing ceremony

Early Exhibitor will be able to prepare and restock your stand before the exhibition opens. Exhibitors are invited to take part in their exhibitions and exhibitions.

PLEASE NOTE: There will be some flexibility regarding Open Hours to match those of the conference. It is in the Exhibitors' interest to ensure their stand is at all times during the conference.

EXHIBITION BREAK-DOWN / MOVE OUT

11th October

14:00 - 17:00 : Exhibitor Final removal personal goods
17:30 to 24:00 : Stand builder Final removal all goods

Exhibits or stand fittings are NOT to be packed up, removed or dismantled before Wednesday 11th November at 14:00.

Security will cease at 6:00 pm at which time the Exhibitor accepts responsibility for all his goods remaining on the exhibition floor. Any items not removed by this time shall be considered scrap and disposed of by the Organizers and charges levied to the Exhibitor concerned.

Exhibitors may offer any gadgets or gifts for their brand promotion, except the Alcohol ; The Hotel MOGADOR AGDAL PALACE is not allowed to serve or publicly use Alcohol in these premises.

*Thank you for your participation in GEOAFRICA2017.
Looking forward to welcoming you in Marrakech.*